## ട്രാവലിംഗ് അലവൻസ്

* 815 [8] ശ്രീ. എം. സി. എബ്രഹാം : താഴെ കാണുന്ന ചോദ്യങ്ങൾക്ക് മുഖ്യമന്ത്രി സദയം മറുപടി നൽകുമോ :

(എ) ഈ സംസ്ഥാനത്തെ വകുപ്പ് അദ്ധ്യക്ഷന്മാരുടെ ട്രാവലിംഗ് അലവൻസ് സംബന്ധിച്ച് വല്ല പരിധിയും നിശ്ചയിച്ചിട്ടുണ്ടോ :

(ബി) ഉണ്ടെങ്കിൽ എന്ത് ;

(സി) ആനിമൽ ഹസ്ബൻഡറി ഡയറക്ടർ ഈ വർഷം ഡിസംബർ അവസാനംവരെ വാങ്ങിയിട്ടുള്ള ട്രാവലിംഗ് അലവൻസ് എത്ര ;

(ഡി) ടിയാന്റെ പ്രതിമാസശമ്പളം തുടങ്ങിയ മറ്റു വേതനങ്ങൾ എത്ര ?

മുഖ്യമന്ത്രി (ശ്രീ. ആർ. ശങ്കർ) :

(എ, ബി) ഉണ്ട്. ഇതു സംബന്ധിച്ച് ഗവണ്മെന്റു പുറപ്പെടുവിച്ചിട്ടുള്ള രണ്ട് ഉത്തരവുകളുടെ കോപ്പികൾ മേശപ്പുറത്തുവച്ചിട്ടുണ്ട്.*

(സി) 5268 രൂപാ 81 ന.പ

(ഡി)

| | | |
|---|---|---|
| ശമ്പളം | 1,000 | രൂപാ. |
| ഡിയർനസ് പേ | 60 | ,, |
| അലവൻസ് | 40 | ,, |
| ആകെ | 1,100 | ,, |

## പ്രതിരോധനിധിപ്പിരിവ്

* 816. [9] ശ്രീ. കെ. അനിരുദ്ധൻ: താഴെ കാണുന്ന ചോദ്യങ്ങൾക്ക് മുഖ്യമന്ത്രി സദയം മറുപടി നൽകുമോ:

(എ) ഔദ്യോഗിക ഏജൻസികൾ മുഖാന്തരമല്ലാതെ പ്രതിരോധനിധിപ്പിരിവ് നടത്തരുതെന്ന് ഗവണ്മെന്റ് പ്രഖ്യാപിച്ചിട്ടുണ്ടോ;

(ബി) അതിനു വിപരീതമായി കാൺഗ്രസ് സംഘടനയുടെ ചില പ്രാദേശിക ഘടകങ്ങൾക്ക് പ്രസ്തുത സംഘടനയുടെതന്നെ രസീതുപയോഗിച്ച് പ്രതിരോധഫണ്ട് പിരിക്കുവാൻ ഗവണ്മെന്റു അനുമതി നൽകീട്ടുണ്ടോ;

(സി) ഉണ്ടെങ്കിൽ ഏതെല്ലാം ഘടകങ്ങൾക്ക്;

(ഡി) അനൗദ്യോഗിക പിരിവു നടത്തിയിട്ടുള്ള ഘടകങ്ങളുടേയോ വ്യക്തികളുടേയൊ പേരിൽ എന്തെല്ലാം നടപടികൾ സ്വീകരിച്ചിട്ടുണ്ട്?

മുഖ്യമന്ത്രി (ശ്രീ. ആർ. ശങ്കർ):

(എ) പ്രതിരോധനിധിപ്പിരിവ് നടത്തേണ്ടതു ആരെല്ലാം എന്ന് ഗവണ്മെന്റു പ്രഖ്യാപിച്ചിട്ടുണ്ട്. എന്നാൽ മറ്റു ഏജൻസികൾ മുഖാന്തിരം പിരിവു നടത്തരുതെന്നു പ്രഖ്യാപിച്ചിട്ടില്ല.

(ബി) ഇല്ല.

(സി) മുൻ ഉത്തരത്തിന്റെ വെളിച്ചത്തിൽ ഈ ചോദ്യം ഉദിക്കുന്നില്ല.

(ഡി) ആക്ഷേപം കിട്ടിയ കേസുകളിൽ വേണ്ട നടപടികൾ എടുത്തിട്ടുണ്ട്.

മിസ്റ്റർ സ്പീക്കർ : ചോദ്യം 17ന് കൂടി ഉത്തരം പറയണം.

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* Appendix II

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# APPENDIX II

[*Please see answer to Question No.* * 815 (8) ]

## GOVERNMENT OF KERALA

**Abstract**

ECONOMY MEASURES—T. A.—CURTAILMENT OF—ORDERS ISSUED.

## FINANCE DEPARTMENT

**G. O. (P) 227/Fin./Econ. Dated, Trivandrum, 2nd May 1963.**

## ORDER

In the present context of national emergency, it has become imperative to exercise economy in all items of public expenditure to the maximum extent. Government feel that one of the items of expenditure in which a measure of economy is possible is travelling allowance under which it would not be difficult to effect a reduction of at least 20%.

2. One of the terms of reference to the Special Officer appointed by Government to go into the question of economy in public expenditure is to advise Government on the steps to be taken to reduce the expenditure under T. A. at least by 20%. But, by the time the Special Officer makes his recommendations and Government issue orders thereon, the financial year 1963-64 would have advanced into the second quarter. The full effect of the economy measures will not therefore be felt in the current financial year itself. Government therefore direct that the following instructions shall be strictly followed with a view to the curtailment of T. A. pending a review of the whole question by the Special Officer.

3. The travelling that a touring officer has to do depends generally upon the extent of his jurisdiction and the amount he will draw as T. A. will depend upon the class to which he belongs. Taking into account the class of officers and the jurisdiction, Government consider that the following quarterly and monthly limits should be enforced. Except to the extent permitted under paragraph 4 below, these are the absolute maximum limits and the endeavour should be to restrict T. A. charges to an amount well below the ceiling.

| | *Class I Officers* | | *Class II Officers with actual pay above Rs. 500* | | *Class II Officers with actual pay below Rs. 500* | |
|---|---|---|---|---|---|---|
| | *Quarter* | *Month* | *Quarter* | *Month* | *Quarter* | *Month* |
| | Rs. | Rs. | Rs. | Rs. | Rs. | Rs. |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| State Level Officers | 1800 | 600 | 1500 | 500 | 1050 | 350 |
| Regional Officers with more than two Revenue Districts. | 1500 | 500 | 1350 | 450 | 900 | 300 |

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| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
|---|---|---|---|---|---|---|
| Regional Officres with two Districts. | 1200 | 400 | 1050 | 350 | 750 | 250 |
| Officers with jurisdiction over one Revenue District* | 1050 | 350 | 900 | 300 | 600 | 200 |
| Officers with jurisdiction of part of a district (Sub-Revenue District jurisdiction) | 900 | 300 | 750 | 250 | 450 | 150 |

* This includes cases where there is a slight overlap on adjoining districts also.

4. The monthly limit may be exceeded by 20%, but the increase should be adjusted within the limit for a quarter. The quarterly ceiling should not be exceeded under any circumstances. The limits prescribed will apply only to journeys performed within an officer's jurisdiction. Journeys outside an officer's jurisdiction, undertaken on orders of competent authority, will be excluded for this purpose.

5. These orders will be deemed to have come into effect from 1-4-1963. Excess, if any, drawn over the prescribed limit in the month of April, will be adjusted in the first quarter.

6. These orders do not apply to officers, in respect of whom, lower limits have been prescribed departmentally and are already in force.

7. In the case of all class II officers drawing a pay below Rs. 500 and whose jurisdiction is below that of a district, a P. T. A. should be fixed. P. T. A. should be fixed for all touring N. G. Os., also, in cases where it has not yet been done (e. g. Extension Officers in Blocks). Government direct all Heads of Departments to submit proposals in this regard immediately.

8. In this connection Government invite the attention of all Heads of Departments and Offices to the general principles laid down in order No. P (AD. Ref.) 39253/57/PD dated 6-12-1957 in the matter of effecting economy in travelling allowances and tour charges (Extracts attached) and direct that the instructions issued therein should be strictly followed.

9. In the ultimate analysis, economy in charges on T. A. can be effected only if each and every touring officer enforces the maximum amount of discipline on himself. Government expect that all touring officers would appreciate the need for reducing the expenditure on T. A. particularly in the present circumstances and would take steps to cut down their claims for T. A. to the maximum extent possible by faithfully following the instructions issued in this regard from time to time.

By order of the Governor,

C. THOMAS,

*Finance Secretary.*

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All Secretaries, Additional Secretaries and Joint Secretaries.
All Deputy Secretaries and Assistant Secretaries.
Copy to the Secretary to the Governor (for favour of information).
All Departments of the Secretariat (All Sections) including Law and Finance Departments.
The Secretary, Public Service Commission (with C. L.).
All Heads of Departments and Offices.
The Secretary, Board of Revenue.
All Collectors.
The Registrar, High Court (with C. L.)
The Registrar, University of Kerala (with C. L.)
The Accountant General (with C. L.)
The Director of Public Relations.
The Gazette.
The Private Secretaries to the Ministers.

**Extract of Order P (AD. REF) 39253/57/PD, dated 6-12-1957**

*Travelling Allowances and tour charges*

(a) No Government servant should travel at State cost unless it is absolutely necessary in public interests to do so. Tours should be so planned as to avoid long marches and frequent visits to the same place. The tendency to make more marches than halts should be firmly curbed. When a Head of the Department or other Administrative or Supervisory authority visits a place he should stay there long enough to enable him to complete all local inspections in and around the area and dispose of outstanding items. He should, for this purpose, take with him complicated or long pending files for disposal on camps in consultation with local officers. Before the Head of a Department leaves his camp, he should draw up Tour Notes, containing a record of his remarks about (i) the implementation of the Five Year Plan Schemes in the local area, (ii) the progress in expenditure, (iii) the stage of progress in the execution of important works, (iv) the disposal of important or long pending cases and (v) any other matters touching his department. A copy of the Tour Notes should be sent to the subordinate officers concerned, and to the office of the Head of the Department, for taking necessary action. The need for visiting that place again within the next one month or two should not ordinarily arise.

(b) The services of Regional Officers should be fully utilised. They should be held responsible for all administrative and executive work in their respective jurisdiction. The role of the Head of the Department should be one of guidance, control and supervision. If this principle is followed touring by Heads of Departments for routine inspection of works or of subordinate offices can be curtailed to a large extent.

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(c) "Group touring" should be avoided. Two officers representing the same Department attending conferences in distant places, the Head of a Department and his deputy both going to the same place on a routine visit, the Collector and the Revenue Divisional Officer both accompanying a V. I. P. on tour in the district, are all instances of "group touring". This should be distinguished from joint inspections, which are necessary and useful. What is sought to be discouraged is two or more officers, undertaking a journey for a purpose which can very well be done by one of them.

(d) There is no need for State Touring Officers to take peons with them. They may instruct their local subordinate offices to depute a peon to attend on them for official work in their camps.

(e) If an officer provided with a Government vehicle, finds it necessary to take with him any camp staff, he should accommodate such staff in the vehicle and see that T. A. is claimed for them only on that basis.

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APPENDIX II (*Contd.*)

GOVERNMENT OF KERALA

**Abstract**

ECONOMY MEASURES—QUARTERLY LIMITS OF TRAVELLING ALLOWANCE—PRODUCTION OF CERTIFICATE—ORDERS ISSUED.

FINANCE (SS) DEPARTMENT

**G. O. (P) 529/63/Fin. Dated, Trivandrum, 25th September 1963.**

*Read*:—G. O. (P) 227/Fin/Econ. dated 2-5-1963.

ORDER

In the G. O. read above, Government have fixed quarterly and monthly limits for the T. A. charges of Class I and Class II officers. It was also ordered that the quarterly ceiling should not be exceeded under any circumstances. It is hereby directed that all officers coming under the purview of the G. O. should furnish the following certificate in their T. A. bill for the month of September 1963.

> "I certify that the quarterly ceiling fixed in G. O. (P) 227/Fin/Econ. dated 2-5-1963 has not been exceeded for the quarters ending June and September 1963".

Thereafter, in the T. A. bill for the last month of each quarter, a cretificate should be recorded to the effect that the ceiling for the concerned quarter has not been exceeded.

2. If relaxation has been granted by Government by any special order for a specified period of time, the following words may be added to the certificate "except to the extent permitted by Government in G. O." (Here enter the details of the G. O. granting the relaxation.)

3. The District and Sub Treasury Officers will not disburse the T. A. claimed by Class I and Class II Officers in the bill for the last month of each quarter unless the certificate prescribed above has been duly recorded.

By order of the Governor,

V. RAMACHANDRAN,

*Additional Secretary to Government.*

To

The Accountant General.
All District and Sub Treasury Officers.
All Heads of Departments and Offices.
The Departments and Sections of the Secretariat.
All Secretaries, Addl. Secretaries, Joint Secretaries, Deputy Secretaries, Under Secretaries and Asst. Secretaries to Government.
The Registrar of High Court (with C. L.)
The Secretary, Kerala Public Service Commission (with C.L.
The Secretary to the Governor.
The Confl. Assistant to the Chief Secretary.

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